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November 15, 2024

BY EMAIL

Ms. Nicole Gasper, CEO
West Michigan Aviation Academy
5363 44th Street SE
Grand Rapids, MI 49512
ngasper@westmichiganaviation.org

Re: Title IX Training

Dear Ms. Gasper:

This letter certifies that the individuals listed on the enclosed sheet were present at a Title IX training session on Wednesday, November 13, 2024. The training covered the 2024 Title IX regulations, definitions from the regulations, including the definition of “sex discrimination” and “sex-based harassment”, initial considerations when reviewing sex discrimination or sex-based harassment allegations, reporting requirements, and the 2024 Title IX Grievance Procedures, including formal and informal investigations under the 2024 Title IX Final Rule.

This letter and attached list should be kept in the FOIA Coordinator’s file and/or the Title IX Coordinator’s file to ensure compliance under the 2024 Title IX Final Rule.

Thank you very much for providing this learning activity for the Academy’s Administrators, and for inviting us to participate in it.

Sincerely,

CLARK HILL PLC



Mary Bradley

MB:mjz
Enclosure

2024 Title IX Regulations Training

West Michigan Aviation Academy

November 13, 2024

List of Attendees

George Pavey, Dean of Aviation & Engineering

Betsy Pott, Director of School Operations

Kaitlin Malone, Social Worker

Meggan George, Director of Development & Marketing

Nicole Gasper, CEO

Logan Syme, Athletic Director/Liaison Officer

Jaclyn Iacco, Dean of Academic & Student Services/Compliance Officer/Title IX Coordinator

Chris Williams, Dean of Teaching & Student Learning/Compliance Officer/Title IX Coordinator